

Format for Compulsory data to be provided by the schools as per CBSE format

1.	Name of the School with Address: (Strictly as per Affiliation sanction letter or as permitted by the Board) with pin code no.:		
	(i)	School Name:	Govt. Secondary School, Pakke Kessang
	(ii)	Status (Secondary, Higher Secondary) :	Secondary
	(iii)	Village/Town:	Pakke Kessang
	(iv)	Post Office:	Pakke Kessang
	(v)	Police Station:	Seppa
	(vi)	District:	East Kameng
	(vii)	Ph. No.:	
	(viii)	Fax No.:	
	(ix)	E-mail:	
2.	Year of Establishment of School:		
3.	Whether NOC from State/UT or recommendation of Embassy of India obtained?		
	(i)	NOC No.:	
	(ii)	NOC issuing date:	
4.	Is the school is recognized, if yes by which authority:		
5.	Status of affiliation:		
		Permanent/Regular/Provisional:	Regular
	(i)	Affiliation No.:	2220170
	(ii)	Affiliation with the board since:	1994
	(iii)	Extension of affiliation up to:	

6.	Name of Trust/Society/Company Registered under Section 25 of the Company Act, 1956:			
	Period up to which Registration of Trust/Society is valid:			
7.	List of members of School Managing Committee with their Address/tenure and post held:			
	Sr. No.	Name	Post	Address
	1	Pandov Perme	Chairman	
	2	Doje Tana	Member Secretary	
	3	Sunil Nabom	PRI Member	
	4	Baddo Nabom	PRI Member	
	5	Tai Nabom	PRI Member	
	6	Takia NAbom	PRI Member	
	7	Smt. Atia Tana	PRI Member	
	8	Hani Nabom	Male Representative	
	9	Atung Tok	Male Representative	
	10	Jarung Tech	Female Representative	
	11	Yajik Nabom	Female Representative	
	12	Yame Nabom	Female Representative	
	13	Yaro Nabom	Female Representative	
	14	Rich Gumro	Female Representative	
	15	C. Gumro	Teachers Representative	
	16	T. C. Tok	Teachers Representative	
8.	Name and official address of the Manager/President/Chairman/Correspondent:			
	(i)	Name	Pandov Perme (CO)	

	(ii)	Village/Town:	Pakke Kessang
	(iii)	Post Office:	Pakke Kessang
	(iv)	Police Station:	Seppa
	(v)	District:	East Kameng
	(vi)	Ph. No.:	
	(vii)	Fax No.:	
	(viii)	E-mail:	
9.	Area of school Campus:		
	(i)	In Acres:	60
	(ii)	In Sq. mtrs:	
	(iii)	Built up area (sq. mtrs)	80
	(iv)	Area of Playground in sq. mtrs.	150
	(v)	Other facilities:	
	a.	Swimming Pool:	No
	b.	Indoor Games:	No
	c.	Dance Rooms:	No
	d.	Gymnasium:	No
	e.	Music Rooms:	No
	f.	Hostels:	Yes
	g.	Health and Medical Checkup:	No
10.	Details of fee structure:		
	(i)	Pre-Nursery:	
	(ii)	Nursery:	
	(iii)	I to V:	

		(iv) VI to VIII:					
		(v) IX to X:	120				
		(vi) XI to XII:					
11.	Transport facility:						
		(i) Own Buses:					
		(ii) Buses hired on contract basis:					
		(iii) Details of transport charges:					
12.	Particulars of teaching staff (to be updated time to time):						
Sr. No.	Name	Designation	Date of Birth	Date of Appointment	Trained/Untrained	Probation/Confirmed	Adhoc/Parttime
1.	Doje Tana	JT	04-03-1981	06-07-2010			
2.	A. V. Singh	PTI	15-06-1968	23-01-1998			
3.	K. K. Dutta	AT	05-01-1976	20-11-2005			
4.	C. D. Mishra	AT (SSA)	18-06-1985	26-09-2007			
5.	J. Perme	JT	29-11-1974	02-04-2011			
6.	Chtaung Gumro	AT (SSA)	20-05-1982	16-07-2003			
7.	Taji Comder Tok	AT (SSA)	10-06-1999	16-07-2003			
8.	Katung Tana	JT (SSA)	04-07-1985	26-11-2010			
9.	Rup Tech	JT (SSA)	06-06-1986	06-01-2010			
10.	Tassang Tech	JT (SSA)					
11.	Logu Tech	JT (SSA)	07-03-1987	09-09-2011			
12.	G. B. Gurung	AT		30-12-2010			

13.	Details of salary being paid by the school to teaching staff/non-teaching staff (to be updated time to time):						
	Sr. No.	Designation PGT/TGT/PRT/Counselor etc.	Scale of Pay	Grade Pay	% of D. A.	HRA	EPF Contribution
	1.						
	2.						
	3.						
	4.						
	5.						
	6.						
	7.						
	8.						
	9.						
	10.						
14.	Mode of payment of salary:						
		(i) Name of the Bank through which salary is drawing:	SBI				
		(ii) Through single cheque transfer advice :					
		(iii) Individual cheque:	Yes				
		(iv) Cash:					
15.	Library facilities:						
		(i) Size of the Library in Sq. feet:					
		(ii) No. of periodicals:					
		(iii) No. of Dailies:					
		(iv) No. of Reference books class wise:	I-40, II-20, III-25, IV-20, V-20, VI-20, VII-20, VIII-20, IX-20, X-20.				
		(v) No. of Magazine:					
		(vi) Others:	25				

16.	Name of the Grievance/redressal Officer with E-mail, Ph. No., Fax No.:			
	(i)	Name		
	(ii)	Village/Town:		
	(iii)	Post Office:		
	(iv)	Police Station:		
	(v)	District:		
	(vi)	Ph. No.:		
	(vii)	Fax No.:		
	(viii)	E-mail:		
17.	Members of sexual harassment committee:			
	Sr. No.	Name	Post	Address
	1			
	2			
	3			
	4			
	5			
18.	Section wise enrollment of school for the current session:			
		Class	Section	Enrollment
		1		32
		2		31
		3		27
		4		29
		5		33
		6		45

		7		37
		8		42
		9		34
		10		20
		11		
		12		
19.	Academic Session Period:			
	From:	1 ST JUNE	To:	16 TH APRIL
20.	Vacation Period:			
	From:	17 TH APRIL	To:	30 TH MAY
21.	Admission Period:			
	From:	APRIL	To:	MAY

Date: _____
Place: _____

Principal